

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 June 2019 to 31 May 2020**

- 1) During the period from **1 June 2019 to 31 May 2020**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates*; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

*Savings are significant if they exceed £200,000 per annum (revenue) or £5000,000 whole life cost (capital). Expenditure is significant if it exceeds, in respect of revenue contracts: (i) £300,000 per annum; and (ii) £1m total cost; and (iii) 5 years duration (including contract extension periods); or £750,000 financial commitment (capital).

There are exceptions to these criteria which is set out in Part 2 Article 12 paragraph 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Leader of the Council
Deputy Leader and Executive Member for Corporate Resources
Executive Member for Community Services
Executive Member for Families, Education and Children and Lead Member for Children’s Services
Executive Member for Assets and Housing Delivery
Executive Member for Adults, Social Care and Housing Operations (HRA)
Executive Member for Health
Executive Member for Regeneration

- 3) Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
11 June 2019	30 May 2019
20 August 2019	8 August 2019
8 October 2019	26 September 2019
3 December 2019	21 November 2019
7 January 2020	19 December 2019
4 February 2020	23 January 2020
7 April 2020	26 March 2020
16 June 2020	4 June 2020
4 August 2020	23 July 2020
6 October 2020	24 September 2020
8 December 2020	26 November 2020
5 January 2021	17 December 2020
2 February 2021	21 January 2021
6 April 2021	25 March 2021

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 June 2019 to 31 May 2020

Key Decisions

Date of Publication: 1 May 2019

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Dunstable Town Centre Regeneration - Housing Infrastructure Fund -	To outline the position of the Dunstable Town Centre Programme and to seek acceptance of the Housing Infrastructure Funds.	11 June 2019	All statutory consultees.	Part exempt	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Beverley Gaynor, Place Programme Manager Email: beverley.gaynor@centralbedfordshire.gov.uk Tel: 0300 300 5111
2.	Establishing a Council Owned Housing Company - Site Selection -	To update Executive on the sites being considered as the priority sites for the delivery of housing by the Council and to seek agreement that detailed business case should be prepared for the priority sites.	11 June 2019		Open	Assets and Housing Delivery - Executive Member Comments by 11/05/2019 to Contact Officer: Marcel Coiffait, Director of Community Services Email: marcel.coiffait@centralbedfordshire.gov.uk Tel: 0300 300 5637

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3.	Children's Services Support Services Update -	To receive an update on the Children's Services Support Services Review and to seek ratification of taking over the direct management of some services. (Children's Centres, Information Advice and Guidance Services and Special Medical Needs Provisions)	11 June 2019		Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 11/05/2019 to Contact Officer: Sue Tyler, Assistant Director Business and Supporting Services Email: sue.tyler@centralbedfordshire.gov.uk
4.	Looked After Children Placements Commissioning Strategy -	The report will detail options for delivering and commissioning placements for Looked after Children, and request permission to go out to consultation on the options.	11 June 2019	Overview & Scrutiny - March 2019 Corporate Parenting Panel - March 2019 Feedback from the Children in Care Council and Valuing Care project implementation group has also informed the development of the report.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 11/05/2019 to Contact Officer: Toni Badnall-Neill, Strategic Commissioning Officer Email: toni.badnall@centralbedfordshire.gov.uk

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5.	Extension of Contractual Arrangements for the Supply of Agency Staff -	To extend the existing contractual arrangements for the supply of agency workers ahead of a re-procurement process to be carried out later in 2019/20.	11 June 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 11/05/2019 to Contact Officer: Tim Hoyle, Assistant Director of Strategic Commissioning Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065
6.	Housing Enforcement Policy -	To approve the draft Policy to Regulate Private Sector Housing Standards.	11 June 2019	Eight weeks consultation will begin in mid December 2018, and there will be targeted consultation with landlords, tenants (where contactable), members of the Homelessness Forum, and other related agencies.	Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 11/05/2019 to Contact Officer: Charlotte Gurney Email: charlotte.gurney@centralbedfordshire.gov.uk

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7.	Improving Care Home Provision for Older People in Central -	To consider the opportunity to improve care home provision in Flitwick, to authorise the commencement of consultation on the proposals contained within the report and to authorise the commencement of a procurement process to identify a suitable provider.	11 June 2019	This report requests the opportunity to consult with residents.	Open	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 11/05/2019 to Contact Officer: Tobin Stephenson, Head of MANOP (Meeting the Accommodation Needs of Older People) Email: tobin.stephenson@centralbedfordshire.gov.uk Tel: 0300 300 4098
8.	A507 Technical Note -	To adopt the A507 Technical Note as planning guidance for Development Management purposes.	11 June 2019		Open	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Connie Frost-Bryant, Head of Strategic Growth Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329

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9.	Construction Code of Practice for Developers and Contractors -	To adopt the Construction Code of Practice for Developers and Contractors as planning guidance for Development Management purposes.	11 June 2019		Open	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Jennie Selley, Head of Planning Delivery Email: jennie.selley@centralbedfordshire.gov.uk
10.	Central Bedfordshire Council New Crematorium at Steppingley -	To authorise the Project Sponsor to tender and award the contract for the construction of the Central Bedfordshire Council New Crematorium at Steppingley, Bedfordshire.	11 June 2019		Open	Assets and Housing Delivery - Executive Member Comments by 11/05/2019 to Contact Officer: Jonathon Partridge, Head of Governance Email: jonathon.partridge@centralbedfordshire.gov.uk Tel: 0300 300 4634

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11.	Variation to Capital Programme -	To seek a recommendation from Executive to Full Council that the Capital Programme for 2019/20 be varied as set out in the exempt report.	11 June 2019	Corporate Resources Overview and Scrutiny - 21.05.19	Part exempt Commercially sensitive.	Assets and Housing Delivery - Executive Member Comments by 11/05/2019 to Contact Officer: Marcel Coiffait, Director of Community Services Email: marcel.coiffait@centralbedfords hire.gov.uk Tel: 0300 300 5637
12.	Contract Award - Waste Collection & Street Cleansing -	To agree to award the contract to the preferred bidder.	11 June 2019		Part exempt	Community Services - Executive Member Comments by 11/05/2019 to Contact Officer: Tracey Harris (Waste), Assistant Director - Environmental Services Email: tracey.harris2@centralbedfords hire.gov.uk Tel: 0300 300 4646

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13.	A6-M1 Link Road and Land North of Luton -	To seek approval of the principals agreed with the Land North of Luton Consortium to the mechanism of funding the M1 – A6 Link Road.	11 June 2019		Fully exempt	Regeneration - Executive Member Comments by 11/05/2019 to Contact Officer: Stephen Mooring, Head of Place Delivery Email: stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241
14.	Disposal of Land -	To set out the options and seek authority to delegate the decision to the Director of Community Services, in consultation with the Director of Resources, Executive Members for Assets and Housing Delivery and the Corporate Resources to approve the arrangements.	11 June 2019		Fully exempt Commercially Sensitive	Assets and Housing Delivery - Executive Member Comments by 11/05/2019 to Contact Officer: Elaine Bradbury, Development Manager Email: elaine.bradbury@centralbedfordshire.gov.uk Tel: 0300 300 4026

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15.	Transfer of Sports Facility at Mill Road, Cranfield to Cranfield Parish Council -	To approve the transfer of the Mill Road site from Bloor Homes to Cranfield Parish Council, with the accompanying S106 contribution.	20 August 2019	Cranfield Parish Council (CPC) and CBC Ward Members have been involved throughout discussions and support the proposal. The Bedfordshire Football Association (BFA) and local football clubs have consulted by the CPC/BFA at joint meetings in October/November.	Open	Community Services - Executive Member Comments by 20/07/2019 to Contact Officer: Lisa White, Policy Manager - Leisure, Libraries and Countryside Email: lisa.white@centralbedfordshire.gov.uk
16.	Highway Construction Standards & Specifications Guidance -	To seek approval to the new Highway Construction Standards & Specification Guidance (Phase 1) and for this to be given Adopted Status.	20 August 2019		Open	Community Services - Executive Member Comments by 20/07/2019 to Contact Officer: Lisa Swannell, Principal Highway Contracts Officer Email: lisa.swannell@centralbedfordshire.gov.uk

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17.	Parking Management Strategy -	To set out the proposed approach for the Council's Parking Management Strategy and seek agreement for the strategy to be implemented.	20 August 2019		Open	Community Services - Executive Member Comments by 20/07/2019 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfords hire.gov.uk Tel: 0300 300 5252
18.	Proposal for Increased Total Capacity for Ivel Valley Community Special School, Biggleswade -	To seek approval for an increase in capacity from 170 to 200 places for Ivel Valley Community Special School in the ward of Biggleswade North for September 2019.	20 August 2019	As per DfE guidance, this proposal has been subject to a two part consultation: a preliminary consultation by the Governing Body of Ivel Valley Community Special School and a statutory consultation by CBC. Consultees for both consultations included staff and parents of children at Ivel Valley Community Special School, trade union representatives, Biggleswade Town Council, the local diocese, CBC Ward Members, all other schools within Central Bedfordshire, the local MP and the general public	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 20/07/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574

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19.	Commissioning of New School Places in Houghton Regis for September 2021 -	To seek approval for additional primary school places in the ward of Tithe Farm through the expansion of Thornhill Primary School for September 2021.	20 August 2019	Consultees include staff and parents of children at Thornhill Primary School, trade union representatives, Houghton Regis Town Council, the local diocese, CBC Ward Members, all other schools within Central Bedfordshire, the local MP and the general public.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 20/07/2019 to Contact Officer: Victor Wan, Head of School Organisation Email: victor.wan@centralbedfordshire.gov.uk Tel: 0300 300 5574
20.	Establishing a Trading Entity for the Delivery of Social Care Services -	To advise of the drivers, key outcomes and business case for the establishment of a trading entity for social care services and to seek the authority to establish such an entity.	20 August 2019	The matter will be reported to Corporate Resources OSC prior to the meeting of the Executive.	Part exempt	Adults, Social Care & Housing Operations (HRA) - Executive Member Comments by 20/07/2019 to Contact Officer: Tim Hoyle, Assistant Director of Strategic Commissioning Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065

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21.	Decision Making Arrangements for Removing BT Payphones in Central Bedfordshire -	To review objections to payphone removal and authorise the Director of Community Services / Parish Council regarding the removal / alternative use for those payphones in Central Bedfordshire.	8 October 2019		Open	Community Services - Executive Member Comments by 08/09/2019 to Contact Officer: Sarah Hughes, Community Engagement Manager Email: sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166
22.	Review of Alternative Education Provision -	To seek agreement to the options proposed following the review of alternative education provision and consultation with schools, parent/carers and providers.	3 December 2019	Visioning workshop with schools and providers and SNAP held 16th December, 2018.	Open	Families, Education and Children - Executive Member and Lead Member for Children's Services Comments by 03/11/2019 to Contact Officer: Linda Willis, Interim Head of Commissioning Email: linda.willis@centralbedfordshire.gov.uk

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23.	Local Council Tax Support Scheme (2020/21) -	To review and comment on the Local Council Tax Support Scheme for 2020/21 before recommending it to Council for approval on 16 January 2020.	7 January 2020	Corporate Resources Overview and Scrutiny Committee on 28 November 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 07/12/2019 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097
NON KEY DECISIONS						
24.	Quarter 4 Performance Report 2018/19 -	To report Quarter 4 2018/19 performance for Medium Term Plan indicator set.	11 June 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 11/05/2019 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

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25.	Revenue Budget Monitoring Provisional Outturn 2018/19 -	To update on the provisional Revenue outturn for 2018/19.	11 June 2019	Corporate Resources Overview and Scrutiny Committee – 25 July 2019	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments on 11/05/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
26.	Capital Budget Monitoring Outturn Report 2018/19 -	To update on the provisional Capital outturn for 2018/19.	11 June 2019	Corporate Resources Overview and Scrutiny Committee – 25 July 2019.	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 11/05/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083

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27.	Housing Revenue Account (HRA) Budget Monitoring Outturn Report 2018/19 -	To update on the HRA Provisional Outturn for 2018/19.	11 June 2019	Corporate Resources Overview and Scrutiny Committee – 25 July 2019	Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 11/05/2019 to Contact Officer: Denis Galvin, Assistant Director of Finance Email: denis.galvin@centralbedfordshire.gov.uk Tel: 0300 300 6083
28.	Member ICT Scheme of Allowances -	To consider an amendment to the Member ICT scheme of allowances.	11 June 2019		Open	Chairman of the Executive and Leader of the Council Comments by 11/05/2019 to Contact Officer: Jonathon Partridge, Head of Governance Email: jonathon.partridge@centralbedfordshire.gov.uk Tel: 0300 300 4634

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29.	Quarter 1 Performance Report 2019/20 -	To report Quarter 1 2019/20 performance for the Medium Term Plan indicator set.	8 October 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comment by 07/09/2019 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655
30.	Quarter 2 Performance Report 2019/20 -	To report Quarter 2 2019/20 performance for the Medium Term Plan indicator set.	3 December 2019		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 03/11/2019 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

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31.	Quarter 3 Performance Report 2019/20 -	To report Quarter 3 2019/20 performance for the Medium Term Plan indicator set.	7 April 2020		Open	Corporate Resources - Executive Member and Deputy Leader of the Council Comments by 07/03/2020 to Contact Officer: Jackie Woods, Head of Knowledge and Insight Email: jackie.woods@centralbedfordshire.gov.uk Tel: 0300 300 5655

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council
Forward Plan of Decisions on Key Issues

For the Municipal Year 2019/20 the Forward Plan will be published on the following dates:

Period of Plan	Date of Publication
1 May 2019 – 30 April 2020	21 March 2019
1 June 2019 – 31 May 2020	1 May 2019
1 July 2019 – 30 June 2020	30 May 2019
1 August 2019 – 31 July 2020	2 July 2019
1 September 2019 – 31 August 2020	2 August 2019
1 October 2019 – 30 September 2020	2 September 2019
1 November 2019 – 31 October 2020	26 September 2019
1 December 2019 – 30 November 2020	1 November 2019
1 January 2020 – 31 December 2021	21 November 2019
1 February 2020 – 31 January 2021	23 December 2019
1 March 2020 – 28 February 2021	23 January 2020
1 April 2020 – 31 March 2021	2 March 2020
1 May 2020 – 30 April 2021	26 March 2020

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